



COUNTY OF EL PASO (CO)
invites applications for the position of:

Deputy III - Detentions (CJC)

SALARY: \$2,349.92 /BiWeekly

OPENING DATE: 04/09/17

CLOSING DATE: 05/07/17 05:00 PM

DEPARTMENT: Sheriff's Office

JOB TYPE: Full-Time

FLSA STATUS: Non-Exempt

PAY BAND: 000, Pending

JOB NUMBER: 17132

ESSENTIAL JOB FUNCTIONS:

Responsible for the care, custody and control of inmates and staff at the El Paso County Criminal Justice Center. Performs duties necessary to ensure safety and welfare of inmates and staff. Resolves and controls inmate crises through prevention and intervention/observation. Provides counseling, guidance and direction for questions and acceptable inmate behavior.

- Performs first-line supervision over assigned inmates. Maintains care, custody, control and strict accountability of assigned inmates. Conducts timely security and welfare checks of assigned inmates and areas of responsibility.
- Prepares detailed incident reports, ward logs, property supplements, inter-office memorandums and other forms.
- Responds to inmate questions and provides information on topics concerning the judicial process, facility rules and procedures and referrals to social agencies, if appropriate.
- Inspects physical area within his or her responsibility and reports safety, security, sanitation, fire or maintenance deficiencies.
- Communicates with the central control room and other offices via two-way radio, intercom and telephone.
- Conducts inventories of assigned equipment and supplies and inspects for signs of tampering. Supervises the cleaning of assigned areas.
- Performs searches of inmates' person, possessions, and quarters.
- Pursues fleeing suspects or prisoners on foot or vehicle; climbs, crawls, jumps and runs to pursue suspects and protect life; pushes, pulls, lifts or carries persons or suspects/prisoners who may be incapacitated; effects forceful arrest.
- Monitors inmates' visits with attorneys, bondsmen and other persons. Escorts inmates throughout facility. Collects and distributes all correspondence from and to assigned inmates.
- Supervises the issuance of inmate meals and eating utensils. Accounts for utensils. Supervises the issuance and exchange of inmate linen and laundry.
- Relieves the security technician as necessary.
- Participates in inmate disciplinary proceedings as required.

- Performs other duties as required.

MINIMUM QUALIFICATIONS:

- High School diploma or equivalent.
- Successful completion of Basic Law Enforcement Training Academy within one (1) year of hire date. Must be 21 years of age.
- Must be honest, truthful, trustworthy and possess a high degree of personal integrity.
- Ability to use office equipment, including computer, typewriter, telephone, calculator, fax machine and copier.
- Knowledge of federal and state laws concerning inmate rights and local regulations, ordinances and laws concerning areas of responsibility.
- Ability to apply common sense when appropriate.
- Good observation skills and ability to work with criminal element who are dangerous, threatening, demanding and manipulative.
- Ability to prioritize duties under stressful conditions.
- Ability to effect a forceful arrest and control the person taken into custody; ability to load and unload both handguns and shotguns in a safe manner; ability to meet the physical demands of the position by maintaining physical condition and fitness; ability to exert 175 pounds of force occasionally and up to 10 pounds of force frequently to carry, push, pull or move objects; ability to climb, crawl, stoop, kneel, crouch, reach, handle, feel, finger, talk, smell, hear and see (20/20 correctable, depth perception, near and far acuity).
- Must pass Computerized Voice Stress Analysis (CVSA) examination, background investigation, psychological evaluation, physical examination and drug screen.

LICENSES/CERTIFICATES:

- Valid Colorado Peace Officers Standards and Training (P.O.S.T.) law enforcement certification required within one (1) year of hire date. El Paso County Sheriff's Office will provide P.O.S.T certification course.
- Must possess and maintain a valid Colorado driver's license.
- CPR/First Aid certification.

This job announcement is not intended to be inclusive of all functions, responsibilities and qualifications associated with the position, however, representative of the essential job functions and typical criteria considered necessary to successfully perform the position.

APPLICATIONS MUST BE FILED ONLINE AT: <http://www.elpasoco.com> For inquiries please call: 719-520-7401.

Each applicant is considered only for the current vacancy indicated on your application. It is the responsibility of the applicant to monitor any future openings and to submit a separate application for each position. **Incomplete applications will not be considered.** Any new employee and rehires must provide documentation of authorization to work as required by the Immigration Reform and Control Act of 1986 (PL99-603).

EL PASO COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER**WORK CONDITIONS:**

Work performed in a secure, stressful environment with minimal exposure to window. Some degree of hazard to personal safety with exposure to violent inmates and contagious diseases. Position requires shift work to ensure coverage for operations 24 hours per day 7 days per week; may be required to work days, evenings or overnight depending on assigned shift.

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Deputy III - Detentions (CJC) Supplemental Questionnaire

- * 1. Do you have a high school diploma or equivalent?
 Yes No

- * 2. Do you currently have a valid Colorado POST certificate? If yes, what is the certificate number and the date you obtained it?

- * 3. If not currently POST certified, will you be a graduate of a Colorado POST certified academy by June 1, 2017? If so, which academy?

- * 4. Will you need to attend the EPSO Basic Recruit Academy in order to obtain your POST certification?
 Yes No

- * Required Question