



EL PASO COUNTY (CO)
invites applications for the position of:

Reintegration & Recovery Certified Addiction Counselor

SALARY: \$58,032.00 - \$75,129.60 Annually

OPENING DATE: 05/07/22

CLOSING DATE: 05/22/22 11:59 PM

DEPARTMENT: Sheriff's Office

JOB TYPE: Full-Time

FLSA STATUS: Non-Exempt

JOB NUMBER: 2200359

ESSENTIAL JOB FUNCTIONS:

Salary to be commensurate with qualifications

El Paso County Benefits

- Work-Life Balance
 - 12 vacation days (96 hours, accrued per pay period) annually
 - 3 personal days (24 hours) annually
 - Hired 1/1-4/30, 3 days (24 hours)
 - Hired 5/1-8/31, 2 days (16 hours)
 - Hired, 9/1-11/30, 1 day (8 hours)
 - 12 sick days (96 hours) annually
 - 11 holidays annually
- Employee Fitness Centers
- Medical, Dental, Vision, and Life Insurance ([click here](#) for more information)
- 2 Onsite Health Centers
- Retirement plan ([click here](#) for more information)
- 457 Deferred Compensation Plan
- Tuition Reimbursement
- Employee Assistance Program ([click here](#) for more information)

Responsible for case management, client treatment, client participation, and discharge planning for the incarcerated Reintegration & Recovery (R&R) clients returning to the community. Position subject to grant funding.

- Case Management utilizing intervention, therapy, rehabilitation, support services, and continuing care strategies to the degree indicated by client assessments and needs, which are specific, goal-focused, measurable, attainable, realistic, and time-limited.
- Maintains Office of Behavioral Health (OBH) client enrollment and case management compliance, including administrative documentation requirements, assessment and evaluation completion, intake summaries, admission summaries, individualized client service plans, treatment notes, client contact notes, and discharge summaries.
- Assesses and assists clients with discharge and aftercare planning for housing, employment, medical, education, and public services.
- Instructs and conducts substance abuse therapy groups for the R&R Program.
- Responsible for interviewing, referring, follow up, and completion of case management discharges for the pre-released R&R participants.
- Serves as post release contact, monitors, and documents aftercare assistance and transitional planning of clients reintegrating to the community with R&R participants.
- Monitors transitioned clients' compliance with community collaborations, criminal justice mandates, sobriety, independent living, and employment.
- Data entry, statistical gathering, formulation, and documentation for the validation and OBH program compliance.
- Gathers and analyzes statistical information on the El Paso County recidivism rate of former participants of the Reintegration & Recovery Program.
- Assists in strategic planning, research, and documentation for clients' aftercare, current and up to one year after discharge of the Reintegration & Recovery Program.
- Instructs a variety of curriculum specific based on clients' needs.
- Assists with Reintegration & Recovery curriculum development.
- Assists with research and development of possible funds available through grants, organizations, and business partnerships to subsidize the Reintegration & Recovery Program.
- Create and give presentations on the Reintegration & Recovery Program to a variety of organizations and/or individuals.
- Performs other duties as required.

QUALIFICATIONS:

- Bachelor's degree in a human behavioral science field, such as Social Work, Psychology, Sociology, and Criminal Justice, or equivalent work experience in criminal justice or a related field.
- Must be in compliance with the Office of Behavioral Health (OBH) standards and in accordance with Addiction Counselor Certification and License Standards.
- Proficiency in Microsoft Office.
- Must possess ability to exercise discretion and maintain high level of confidentiality.
- Maintain regular and punctual attendance.
- Must pass conditional post offer background investigation, drug screen, motor vehicle check, and truth verification examination.

LICENSES/CERTIFICATES:

- Must possess and maintain a valid Driver's License.
- Must actively pursue and/or maintain a current and in good standing Colorado Certified Addiction Counselor (CAC) II or CAC III certification.
- Must be a Colorado Registered Psychotherapist (by Office of Behavioral Health) in good standing or ability to become registered within 6 months of hire.

- Prefer instructional certification in *Driving with Care Education/Therapy*, Criminal Conduct and Substance Abuse Treatment: *Strategies for Self-Improvement and Change*, and/or Moral Recognition Therapy.

WORK CONDITIONS:

Work is performed in an office environment to include a detention facility; some travel required. May encounter some hazards to personal safety through contact with potentially violent inmates. Must be available to work variable hours including weekends, evenings and holidays as needed.

This job announcement is not intended to be inclusive of all functions, responsibilities and qualifications associated with the position, however, representative of the essential job functions and typical criteria considered necessary to successfully perform the position.

APPLICATIONS MAY BE FILED ONLINE.

For inquiries, call 719-520-7401. Each applicant is considered only for the current vacancy indicated on your application. It is the responsibility of the applicant to monitor any future openings and to submit a separate application for each position. **Incomplete applications will not be considered.** Any new employee and re-hires must provide documentation of authorization to work as required by the Immigration Reform and Control Act of 1986 (PL99-603). **EL PASO COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER.**

Reintegration & Recovery Certified Addiction Counselor Supplemental Questionnaire

- * 1. How did you learn of this position?
 - El Paso County Website
 - Indeed.com
 - Employee Referral
 - Social Media (Twitter/Facebook)
 - LinkedIn
 - University/College Career Site
 - Industry-specific Career Site
 - Professional Membership Career Site
 - Career Fair
 - Other
- * 2. Do you have a Bachelor's degree in a human behavioral science field such as social work, psychology, sociology, and criminal justice?
 - Yes No
- * 3. Do you have a Master's degree in a human behavioral science field such as social work, psychology, sociology, and criminal justice?
 - Yes No
- * 4. Do you have at least four (4) years of work experience in criminal justice or a related field?
 - Yes No

* 5. Are you a Licensed Professional Counselor (LPC), Licensed Social Worker (LSW), Licensed Marriage & Family Therapist (LMFT), or a Licensed Addiction Counselor (LAC)?

Yes No

* 6. Do you have a Colorado Certified Addiction Counselor (CAC) II or III certification?

Yes No

* 7. Are you a Colorado Registered Psychotherapist by the Office of Behavioral Health?

Yes No

* 8. Do you have instructional certification in Driving with Care Education/Therapy, Criminal Conduct and Substance Abuse Treatment: Strategies for Self-Improvement and Change, and/or Moral Recognition Therapy?

Yes No

* 9. The Sheriff's Office employs a "non-release" hostage policy. This means that in the event you are taken hostage, either inside or outside of a Sheriff's Office facility (vehicles included), we would do everything within our power in order to secure your release; however, we would never release an inmate or prisoner. Can you work in an environment that operates under a policy such as this?

Yes No

* Required Question