

**EL PASO COUNTY SHERIFF'S OFFICE
VOLUNTEER POSITION DESCRIPTION**

POSITION TITLE: Investigations Canine Unit

SUMMARY OF FUNCTION: The Investigations Division Canine Support Team's primary functions are to assist in evidence, missing persons, and human remains searches.

<u>ESSENTIAL JOB FUNCTIONS</u>	<u>FREQUENCY</u>
Evidence Searches	Frequent
Article Searches	Frequent
Human Remains Searches	Occasionally
Blood/Trace Evidence Searches	Occasionally
Missing Person Searches	Occasionally
Trailing Searches	Occasionally
Air Scent Searches	Occasionally
Other Searches as Necessary	Occasionally

OTHER JOB FUNCTIONS:

Other duties as assigned per the Investigations Supervisor.

QUALIFICATIONS:

- Must be over the age of 21.
- Possess a valid Driver's License.
- Ability to work with others under sometimes stressful conditions.
- Basic knowledge of the search techniques in use by the local SAR.
- Ability to work well with members of law enforcement.
- Ability to communicate with subjects and reporting parties in a non-threatening, helpful, and professional manner that instills confidence in the people who need help.
- Knowledge of community and resource agencies.
- Ability to control and handle personally owned canine search dogs in all situations.
- Must pass a background investigation, CVSA, and have no felony convictions.
- Must be of good character and high personal integrity.
- Ability to perform the essential functions of the job.

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CERTIFICATES/TRAINING (Required):

NASAR SARTECH II
HAZMAT Awareness
Blood Borne Pathogens
National Certification in specialty field for K9 Team
EPSO Law Enforcement Report Writing
EPSO Court Room Testimony
EPSO Crime Scene Preservation

ORGANIZATIONAL RELATIONSHIPS:

Reports to: Investigations Division Sergeant
Supervises: N/A

WORK SITE

Work site is located at the Office of the Sheriff and outside locations, as determined.