

**EL PASO COUNTY SHERIFF'S OFFICE
VOLUNTEER POSITION DESCRIPTION**

POSITION TITLE: Narcotics Anonymous Facilitator

SUMMARY OF FUNCTIONS: Provide a voluntary fellowship of men and women to attain and maintain sobriety.

<u>ESSENTIAL JOB FUNCTIONS:</u>	<u>FREQUENCY</u>
1. Conduct weekly groups using the 12-step method. The Basic NA text and 12-step traditions are followed.	Frequent
2. Encourage participants to continue the group after their release from detention.	Frequent
3. Work one-on-one with inmates as sponsors.	Occasional

OTHER JOB FUNCTIONS

Other duties as assigned.

QUALIFICATIONS

- Over the age of 21
- Strong desire to help others and commit to weekly groups.
- Current NA member status
- Ability to pass local and national background checks.
- Complete CJC Tour and Orientation, and probation.

LICENCES OR CERTIFICATES

None

ORGANIZATIONAL RELATIONSHIPS

Reports to: Inmate Programs Manager

Supervises: None

WORKING CONDITIONS

Work performed in a highly stressful, closed environment with minimal exposure to windows. Potential exposure to violent inmates exists.